CHANDIGARH INTERNATIONAL AIRPORT LIMITED, MOHALI

NOTICE INVITING QUOTATION

NAME OF WORK:

NIQ for Celebration of Independence Day 2025 at Shaheed Bhagat Singh International Airport, Chandigarh as on 05.08.2025.

Name of work:

Celebration of Independence Day 2025
Chandigarh International Airport Limited

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This Quotation document contains pages 1 to 8 as detailed above.

Head of HR
Chandigarh International Airport Limited
Mohali

Notice Inviting Quotation (NIQ)
(NIQ -01/CHIAL/2025/Independence Day)

Ref. No:- CHIAL/Independence Day/2025-26 Date:- 05.08.2025

Name of work: - Celebration of Independence Day 2025 at Shaheed Bhagat Singh International Airport, Chandigarh".

Sealed quotations are invited by the Chief Executive Officer, Chandigarh International Airport Limited (CHIAL), Mohali – 140306 from eligible contractors / agencies for the work of Celebration of Independence Day 2025 at Shaheed Bhagat Singh International Airport, Chandigarh"

The estimate cost worked out are based on the previous year Event Organized at CHIAL.

Estimated Cost	**1,27,000/- (Excluding GST)**
Last Date & time of submission of quotation document	11.08.2025 , 1500HRS
Date & Time of Opening of Quotation document	11.08.2025 , 1530HRS

" Quotation shall be opened in the presence of interested bidders or their authorized representatives at the prescribed date & time as mentioned above. No separate intimation shall be given for the same".

GENERAL INFORMATION/GUIDELINES-NIQ

I. Agency has to quote their rates in figures as well as in words in Schedule of Quantities as per enclosed Annexure- II, clearly indicating total rates for the event excluding GST as per format. The rates quoted shall be inclusive of all cost components for successful execution of work (excluding GST).

II. The Payment shall be made after successful completion of work and submission of GST TAX invoice. No advance payment shall be made admissible.

III. Once the Agency which has given unconditional acceptance letter to CHIAL's Quotations' terms & conditions in its entirely, that agency is not permitted to put any remarks(s)/condition(s) at any later stage.

IV. The quotation shall be submitted in sealed cover with writing name of work and name & address of agency on cover.

V. CHIAL reserves the right to reject any part or all of quotation without assigning any reason thereof and to call for any other detail or information from any of the agency.

VI. CHIAL reserves the right to discontinue the contract on unsatisfactory performance.

VII. The work can be deviated as per site condition maximum up to 30% of work order value.

VIII. The electricity shall be provided by CHIAL on free of cost basis.

IX. All transport and hospitality expenses for the workers, engaged by the firm, have to be borne by the firm contractor.

X. Proper safety measures from Fire, electricity etc. shall be complied by the firm as per the concerned department. Any changes/modifications required by the fire/electrical/state police etc. shall be the sole responsibility of the firm.

Annexure-II

SCHEDULE OF QUANTITY

Name of work: - Celebration of Independence Day 2025 at Shaheed Bhagat Singh International Airport, Chandigarh".

BOQ NO.	Descriptions of Item	Unit	Qty	Rate	Total Amount Excluding GST	Area for Decoration/Remarks
1	Patriotism Them based balloons decoration.	Each	6000			Visitor concourse Area, Check - in area SHA, Arrival (International and domestic)
2	Patriotism them- based decoration on airport entry gates	Each	4			04 Gates (Departure and Arrival gate city side)
3	Patriotism them-based selfie points	Each	4			Display of Selfie points and Arrival and Departure
4	Flower decoration in Flag unfurling area and Big Flag near car Parking Area	Job	1			Flag unfurling area and Big Flag near car Parking Area
5	Photographer to cover the event along with videography and submission of 10 nos of printed copy and 01 no softcopy of photo in pend driver and videography copy in PEN driver	Job	1			Flag unfurling area Decoration of Terminal Building
6	Sound System with amplifier along with wireless Mikes	Job	1			For Event and Flag Hosting
7	Mattress along with Carpet/ dari	Each	30			For performance of CISF Jawans
8	Tri Colour Scaraffs as a Welcome gesture for guests.	Each	50			For Guest
9	Rangoli Material	L.S.	1			Rangoli Material to be provided to CHIAL
10	Tenting Chair	Each	150			
	Total Amount (without GST)					
	Add GST @ 18%					
	Total amount with GST					

(Total amount in words: Rs ..... only)

Signature of Issuing Authority
(Company Stamp & Signature)

a. The rates shall be conspicuously written both in figures as well as in words in English. Any over writing, correction or insertion shall be duly signed by the authorized signatories of the tenderer(s).
b. In case of discrepancy between the rate offered in figures and words, the offer written in words shall only be considered.
c. No correction shall be done by applying white fluid or by otherwise defacing.
d. The tenderer shall put cello-tape over the quoted rate to avoid any alteration.
e. Once the Agency has given unconditional acceptance letter to CHIAL's Quotations terms & conditions in its entirely, he is not permitted to put any remarks(s)/condition(s).

Eligibility Criteria

1. The bidder should have successfully completed three works, each of Rs. 0.61 Lacs or two works, each of Rs 0.76 Lacs or one work of Rs. 1.02 Lacs of similar / relevant work (Event Management) to Government Departments or, Public Sector Undertaking or, Private Sector Companies/firms (within India) during the last seven years ending on last day of month previous to the one in which bids are invited. (Supported by copies of work order/Purchase order/Agreement/Completion Certificate).

2. Quotation Document for the said work can be downloaded from the website - www.chial,org or can also be collected from the office of AGM (HR), New Civil Air Terminal, Jhurehri Mohali, (Punjab) 140306, Chandigarh International Airport, on or before 08.08.2025 up to 1500 hrs.

3. The duly filled, signed & stamped quotations along with following documents and SOQ/Price in One Sealed Envelope should be delivered to AGM (HR), New Civil Air Terminal, Jhurehri Mohali, (Punjab) 140306, Chandigarh International Airport, on or before last date & time for submission of Quotations: -

Documents to be Submitted
(All the Documents are required to be signed and stamp by the the bidders)

i. Experience Certificate (Supported by copies of work order / Purchase order! Agreement/Completion Certificate).

ii. Copy of PAN

iii. Copy of GST Registration.

iv General Information /Guideline -NIQ (As per Annexure -I, Page no. 3)

v. Schedule of Quantities (As per Annexure- II. Page no. 5).

vi. Unconditional Acceptance Letter (As per Annexure- III, Page no. 7).

vii. Undertaking regarding Blacklisting/Debarment (As per Annexure-IV, Page no. 8).

ANNEXURE-III

QUOTATION ACCEPTANCE LETTER

(ON COMPANY LETTER HEAD)

Date:

Asstt. General Manager (HR),
Bid Manager,
Chandigarh International Airport
Limited, Mohali-140306 (Punjab).

Subject: -Acceptance of Terms & Conditions of Quotation.

Name of Work: "Celebration of Independence Day 2025 at Shaheed Bhagat Singh International Airport, Chandigarh".

Sir,

1) 1/ We have downloaded/ obtained the quotation document(s) for the above mentioned Work from CHIAL website /office of AGM (HR), New Civil Air Terminal, Jhurehri Mohali, (Punjab) 140306 as per your advertisement.

2) 1/ We hereby certify that 1/ we have inspected the site and read the entire terms and conditions of the quotation documents, corrigendum(s) and reply to query if any made available to me/ us which shall form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.

3) 1/ We hereby unconditionally accept the tender conditions of CHIAL's quotation documents in its totality/ entirety for above mentioned work.

4) I/We declare that I/We have not paid and will not pay any bribe to any officer of CHIAL for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of CHIAL asks for bribe/gratification, I will immediately report it to the Appropriate Authority in CHIAL.

5) 1/We certify that all information/ documents furnished by our Firm is true & correct and in the event at any stage, the information/ documents is found to be incorrect untrue or found violated, then we shall be liable for debarment from tendering in CHIAL without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy.

Yours Faithfully

(Signature of the Bidder, with Official Seal)

Annexure-IV

UNDERTAKING REGARDING DEBARMENT/BLACKLISTING/RESTRAINMENT

Name of Work: **"Celebration of Independence Day 2025 at Shaheed Bhagat Singh International Airport, Chandigarh".**

1/ We .....(name and post of authorized signatory) on behalf of .....(Name of firm) do here by solemnly affirm and declare as follows:

(1) Our firm is not restrained/debarred/blacklisted by Chandigarh International Airport Limited (CHIAL)/AAI/Ministry of Civil Aviation (MOCA)/Dept. of Expenditure (DoE), Ministry of Finance and the debarment/ blacklisting/ restrainment is not in force as on last date of opening of tender.

(1) None of Proprietor/Partners/Board Members /Directors of M/s..... (Name of firm) has remained Proprietor/Partner/Board Member/Director in any firm which stands debarred /blacklisted/restrained by CHIALAAI MOCA/ DoE and the debarment/blacklisting/ restrainment is not in force as on last date of opening of tender.

(in) Our firm understands that if our firm either debarred before the date of opening of quotation (first bid, normally called as technical bid, in case of two packet/two stage bidding) or debarred before the date of contract by CHIAL/AAI/MOCA/DoE (Debarment applicable for all Ministries/ Departments), our bid is liable to be rejected at that stage.

(iv) Our firm understands that at any stage, if above statements are found to be false, our firm shall be liable for debarment from bidding in CHIAL, apart from any other appropriate contractual legal action including debarment/ blacklisting/ restrainment, termination of the contract etc. as deemed fit.

Date:

Place:

[Signature and name of the
authorized signatory of the firm)